

# Presentation Proposals Guidelines

## Topics

Your topic should be relevant to those who are interested in community college curriculum and the issues of offering degrees and programs that are not commonly offered by community colleges. It could address innovative ways to improve access to postsecondary education or could overview the results of a specific program that has improved access including University Centers, 2 + 2, Distance Learning and the conferring of baccalaureate degrees by community colleges. Practical issues of implementation and challenges of offering new degree programs are particularly welcomed this year. All proposals will be considered.

**Proposal Deadline: October 15, 2011 Past Presenters: October 15, 2011**

The following information is required for all proposals:

### Cover Page

Include (1) the presentation title, (2) presenter(s) name(s), (3) institution(s), (4) address(es), (5) telephone number and (6) email addresses **for each presenter**.

### Proposal Abstract

Include the title and a maximum 100-word description of the presentation.

### Biographical Information

Please include:

1. Very brief biography (less than 100 words) in sentences (not resume)
2. Digital photograph for each presenter. Please send the photo as an attachment. Photos imbedded in emails are not usable.

This will be used in the Conference Program Book.

### Presentation Requirements

LCD projectors will be available in each room. **Please bring your own laptop computer.**

### Proposal Submission Instructions:

Please email proposals to Dr. Beth Hagan at: [BHagan7@aol.com](mailto:BHagan7@aol.com). For additional information or clarification call 239-947-8085 or email. Presenters must be registered conference attendees.

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